

# **Land & Water Conservation Committee Minutes**

## **May 18, 2016**

**1. Call to Order:**

The monthly meeting was called to order by Mark Watkins at 8:00 am. Committee members Matt Foelker, Ed Morse, Gregg Patrick, Laura Payne, Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; and Jim Schroeder, County Board Chairman. Peter Hartz was absent.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Election of Committee Chairman, Vice-Chairman & Secretary:**

Chairperson - Matt Foelker ~ Vice Chair - Ed Morse ~ Secretary - Pete Hartz

**4. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**5. Introduction of New Committee Members:**

Mark Watkins introduced the new Committee members.

**6. Set Meeting Schedule - Start Time & Dates:**

The Land & Water Conservation Committee meetings will remain on the third Wednesday of the month at 8:00 am in room 112.

**7. Approval of the May Agenda:**

The May agenda was reviewed by the committee members. No changes were proposed.

**8. Approval of the March 16, 2016 Meeting Minutes:**

Gregg Patrick made a motion to approve the March 16, 2016 meeting minutes as written, Frank Anfang seconded. Motion carried 4/2. Laura Payne & Margaret Burlingham abstained since they weren't present for the March meeting.

**9. Public Comment:**

There were no comments.

**10. Communications:**

Item #11

**11. Department of Agriculture, Trade & Consumer Protection (DATCP) (Month) Report. See attached.**

**12. Natural Resources Conservation Service (NRCS) Report:**

Mark Watkins discussed the Natural Resources Conservation Service (NRCS) report sent via email since there is no NRCS presence in Jefferson County at this time. See attached.

**13. Land & Water Conservation Committee (LWCC) Overview of Departmental Operations:**

Mark Watkins discussed the departmental operations of the committee. See attached.

- 14. Discussion on a New Meeting Structure with regards to the Merger of the Farmland Conservation Easement Commission with the Land & Water Conservation Committee:**  
The Farmland Commission business will be discussed at the end of the Land & Water Conservation Committee meetings.
- 15. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Cliff Haberman, Town of Milford:**  
Gerry Kokkonen is in contact with Cliff Haberman regularly. Cliff Haberman is looking into utilizing the "subdivision language" within the easement. Gerry Kokkonen made the committee aware of the July 31, 2016 deadline for Cliff Haberman's easement.
- 16. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications - Greg Wilke, Town of Waterloo :**  
Mark Watkins informed the committee that Greg Wilke's easement closed May 12, 2016.
- 17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements - Burlingham Donated Easement:**  
Per Gerry Kokkonen, the Burlingham baseline documents are complete and ready for landowner signatures.
- 18. 2016 Annual Tree Sale Report:**  
Mark Watkins gave a report on the Land & Water Annual Tree Sale. See attached.
- 19. Discussion on Snowmobile Trail Access on County Property:**  
Mark Watkins informed the Committee that the Snowmobile Resolution discussed in previous meetings has been passed by the County Board.
- 20. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**  
Voluntary: LeRoy & Barbara Frohmader, Eugene & Donna Staude, Harvey & Alayne Zoellick. Frank Anfang made a motion to accept the notices, Gregg Patrick seconded. Motion carried 6/0.
- 21. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**  
There were no cancellations at this time.
- 22. Review of the Monthly Financial Report (March):**  
The most recent statement of revenues and expenditures (March) were distributed. See attached.
- 23. Discussion and Possible Action on the Appointment of Walt Christensen to the Lake Ripley Management District:**  
Ed Morse made a motion to support Walt Christensen's appointment to the Lake Ripley Management District, Gregg Patrick seconded. Motion carried 6/0.
- 24. Discussion on Items for the Next Agenda:**  
Possible agenda items include: Item # 15, Hoard's update
- 25. Next Scheduled Meeting:**
  - June 15, 2016 @ 8:00 in Room 112
- 26. Adjournment**  
Frank Anfang made a motion to adjourn at 9:20 am, Gregg Patrick seconded. Motion carried 6/0.